



ACT
Government

Chief Minister, Treasury and
Economic Development

The Public Officer
Polish Ex- Servicemen's Association Branch Australia (A00025)
PO Box 857
CAPALABA QLD 4157

Dear Public Officer

I am in receipt of the change of rules from Polish Ex- Servicemen's Association Branch Australia. The change of rules will be lodged, however, please see below in relation to the changes.

The *Associations Incorporation Act 1991* (the Act) lays out all matters that must be included in the rules of an association. These are itemised in the check list completed by an association when lodging its rules. If any of these items are not included, or they are inconsistent with the Act, the model rules apply.

The model rules can be found on the incorporated associations section of the Access Canberra website, www.accesscanberra.act.gov.au.

In regards to the rules lodged by Polish Ex- Servicemen's Association Branch Australia the model rules apply to the following matters:

- **Fees and subscriptions-** State the amount of any entrance fee, subscription or any other charge payable by members of the association.
- **Discipline** - The way in which a member may make representations to, or appear before, the association or its delegate, in relation to any charge made against a member.
- **Committee of the Association** - The Procedure to be followed at a meeting of the committee.
- **General Meetings** - Whether or not members of the association are entitled to vote by proxy at a general meeting.

As the rules are accepted they now apply to the governance of Polish Ex- Servicemen's Association Branch Australia the next time the association decides to amend its rules it should consider changes that include the above items.

If you have any questions about this matter please feel free to phone me on 13 22 81.

Yours sincerely

dmc alister

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Community and Industry Trader Licensing
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